

## ANNEX VI

### **List of supporting documents to be presented by applicants for a short stay visa in Tunisia**

#### **I. General requirements**

- Round trip reservation or ticket.

#### **1. Evidence of accommodation during the visit(s)**

- Confirmation of accommodation provided by the host company; or
- A hotel reservation, or proof of sufficient means to cover accommodation; or
- Confirmation of private accommodation, stating that the costs will be covered by the host; or
- Proof of rental or ownership of property.

#### **2. Evidence of means of subsistence during the visit(s) to the territory of the Member States**

- Bank account statements for the last three months; and
- Costs being covered by the inviting/sending organisation (some Member States require a specific national form); or
- Costs being covered by a private individual (and proof of the sponsors means) (some Member States require a specific national form); or
- Other financial means available during the visit (international credit card statements, touristic allowance, etc.).

#### **3. Evidence of socioeconomic stability (enabling assessment of the applicant's intention to leave the territory of the Member States before expiry of the requested visa)**

- Government officials: act of appointment;
- Employees: certificate of employment or recent employment contract and pay slips for the last three months, certificate of affiliation to the national social security scheme (CNSS) and holiday leave/duty travel authorisation from an employer;
- Farmers: proof of status, farmer's card and most recent declaration of annual income or title of property;
- Pensioners: proof of receipt of a retirement pension;
- Students: evidence of the parents' social or employment status and, where applicable, school attendance certificate or student card.

#### **4. Minors**

- The written consent of the parents/legal guardians should be required only if the minor travels alone or only with one parent. Exceptions are made if the single parent with whom the minor is to travel holds the sole custody.
- For minors travelling alone, contact of the minor's parents/legal guardians at destination.

## **II. Documents to be submitted according to the purpose of travel**

### **1. Business**

- Invitation letter from a company in the Member State of destination indicating the name(s) and surname(s) of the person(s) invited, the purpose of the trip, the length of the stay and information on how the stay will be funded.
- Documentary evidence of the business relationship (contracts, invoices, correspondence, proof of import, etc.).

### **2. Official visit**

Note verbale or mission order specifying: name(s) and surname(s) of the person going on the official visit; official job title; purpose of the trip; date of employment; commitment by the sending organisation to cover the costs of the official visit.

### **3. Family/private visit**

- Invitation from the host family, where applicable (some Member States may require a specific form to be used for the invitation letter).
- For a family visit: proof of family ties (e.g. a family record from the register office).

### **4. Tourism**

- Hotel reservation; or
- Proof of rental or ownership of property in the country of destination.

### **5. Trips for cultural, sports, educational, research or vocational training purposes**

- Letter of invitation or official document from the organiser of the cultural, sports, educational, research or vocational training event in the Member State of destination indicating the name(s) and surname(s) of the person(s) invited, the purpose of the trip,

the length of the stay and information on the funding of the stay.

- Note verbale or official letter from the Tunisian cultural, sports, educational, research or vocational training ministry or entity concerned, indicating: the name(s) and surname(s) of the person(s) visiting, their status, the purpose of the trip, the length of the stay and information on the funding of the stay.

#### **6. Medical treatment**

- Medical certificate from a medical doctor (designated by the consulate) and/or a medical institution confirming the need for treatment. The medical certificate should state the medical history of the patient and the medical treatment needed.
- Official document from the host medical institution confirming that it can provide the medical treatment in question and that the patient will be accepted.
- Proof of prepaid treatment or proof of insurance that covers the treatment/stay.
- Any other available correspondence between the sending medical doctor and the receiving medical institution.